
Meeting Summary

BTS Transit Development Plan Update

PAC Meeting #1

January 9th, 2013

Klamath County Commissioners Hearing Room – 305 Main Street, Klamath Falls

Call-in instructions: 866.410.0078, conference ID: 1804#, Pin: 1804#

Attendees: Devin Hearing, Stan Strickland, Mark Willrett, Sandra Fox, Starla Davis, Bill Adams, Bob Kniefel, Susie Wright, Ernie Palmer, John Longley

Phone: Mike Stinson, Jenny Minor, Joni Bramlett, Jeff Monson

1. Introductions
2. Project Objectives
3. PAC Roles and Responsibilities
 - a. Deliverable Review Schedule

Project notebook :

Meeting schedule - conflicts on Tuesday meetings with Board, Kittelson meeting conflicts with other projects, maybe stay with Wednesday meetings.

Interested Parties/Participants List: 33 invited to participate

4. Website: www.BasinTransitTDP.com
5. Vision Statement and Evaluation Matrix
 - Distinguish measures between fixed route and demand responsive service.
 - Stan highlighted that the new 2050 projections for the County were fairly flat and slow growth.
 - Starla highlighted BTS' efforts to currently to have dial-a-ride customers make as many trips as they can through the fixed route service. Part of this effort takes place during their customer registration interviews.
 - Ernie highlighted current goal of having pick-ups for dial-a-ride occur no more than 5 minutes early or 15 minutes late more than 9% of the time.
 - Ernie highlighted that the fare recovery rates are set by the Board and that when they raised fares 20% their ridership dropped close to the rule of thumb of 3-5% for a 10% increase in fare.

- Ernie highlighted the desire for some guidance on establishing triggers for increasing fares such as increases in expenses such as fuel (i.e. if fuel goes up 1%, raise fares by \$0.05).
- Ernie also highlighted desire for guidance on stop density (currently have 3/mile).
- Agency Coordination - Devin expressed possibility of the plan documenting the development review process and how the agency coordination should occur. Group discussed examples of coordination currently and what BTS looks for when reviewing site plans such as entrance, through streets, bus pull outs, and rider potential. Iris Glen and Ponderosa highlighted as developments with demographic for ridership but no way to service it.
- Starla pointed out existing extended services provided (NEW Corporation, some from BCC).
- Ernie highlighted the good relationship that does exist with other providers currently as well as with the City, County, and ODOT. The provision of sand/gravel and allowing BTS to sand/gravel their routes was one example.
- Ernie expressed interest in understanding the needs for BTS if there is growth (i.e. decreased headways, physical infrastructure) and a desire to know how to pay for recommendations and options for how and when to cut expenses.

6. Rider Survey Questions

- Would be good to print on card stock and different color for each route.
- Try to shorten and simplify.
- Will be most successful if a field supervisor helps people complete the survey.

7. Draft Tech Memo #1 – Plans, Goals & Policy Review

- a. Transit Plan (1995)
- b. 2006 Oregon Highway Plan and amendments
- c. Oregon Transportation Plan (2007)
- d. 2008 Oregon Bicycle and Pedestrian Plan
- e. 2003 HDM and amendments, including Chapter 12 Design Guidelines for Public Transit
- f. Klamath County and City of Klamath Falls comprehensive plan maps and zoning maps; transportation system plans and comprehensive plan transportation policies for transit.

8. Next Steps & Action Items

- a. Provide feedback by Friday, January 11, 2013
- b. Final documents by Friday, January 18
- c. Next meeting: Existing Conditions and Future Needs, Draft Transit Design Toolbox, Customer Survey Summary