



MEETING NOTES



Date: May 3, 2020 Project #: 24113
To: Devin Hearing, ODOT Region 4
Jeremy Morris, Klamath County

From: Ashleigh Ludwig, AICP, PE, Jacki Gulczynski, Quinn Wallace
Project: Klamath County TSP Update
Subject: PAC Meeting #1 Notes

The first Public Advisory Committee (PAC) meeting for the Klamath County TSP Update was held virtually on April 23rd, 2020 from 3-5pm. Attendees signed into the meeting online and participated using audio and camera. Attendees were able to view prepared slides and were asked to provide their feedback on project documents. PAC members also received the following project documents prior to the meeting:

- ▶ Project Overview Memo
- ▶ Draft Plans and Policy Review Memo (Tech Memo #1)
- ▶ Draft Methodology Memo
- ▶ Draft Goals and Objectives Memo (Tech Memo #2)

These documents and a recording of PAC Meeting #1 are available online at the project website.¹

Kittelison & Associates, Inc. (Kittelison) was tasked with facilitating the meeting. The purpose of the meeting was to introduce the project to PAC members and obtain their initial feedback on the project documents.

ATTENDEES

PAC Meeting #1 participants and the agency or interest that they represent are shown in Table 1.

MEETING AGENDA

The meeting provided an overview of the following items:

1. Introductions and Virtual Meeting Etiquette
2. Project Overview
3. PAC Member Introductions
4. Plans, Policy, and Funding Review (Tech Memo #1)
5. Project Goals, Objectives, & Evaluation Criteria (Tech Memo #2)
6. Methodology Memo
7. Discussion: Transportation Issues
8. Next Steps

¹ The project website is updated regularly at this address: <http://klamathcountytsp.com/>



KLAMATH COUNTY TRANSPORTATION SYSTEM PLAN

The notes of each agenda item are detailed in the following sections.

1. Introductions and Virtual Meeting Etiquette

Ashleigh Ludwig recommended that meeting attendees use the chat function to ask their questions and mute themselves unless speaking. Meeting attendees used the chat function as the “sign in” sheet and were informed that the meeting was being recorded.

The project team attended the meeting and introduced themselves:

- ▶ Devin Hearing (ODOT Region 4 Planning)
- ▶ Jeremy Morris, Mike Zarosinski (Klamath County Public Works Department)
- ▶ Darci Rudzinski, CJ Doxsee (Angelo Planning Group)
- ▶ Marc Butorac, Ashleigh Ludwig, Jacki Gulczynski, Quinn Wallace (Kittelson & Associates)

2. TSP Project Overview

Ashleigh Ludwig (Kittelson) described the purpose, scope, study area, schedule, and coordination needs of the TSP.

- ▶ The purpose of the TSP is to guide management and development of transportation facilities within Klamath County, to provide and encourage a safe, convenient, and economic transportation system.
- ▶ The TSP will guide development of access to school, trail crossings, multimodal network, and preservation and maintenance needs; will include a financial plan to identify potential funding sources for recommendations.
- ▶ The TSP documents a 20-year vision for County. The horizon year for analysis is 2040.
- ▶ The study area includes all County roads outside of the UGBs.
- ▶ There is no additional analysis of County roads needed within the UGBs, and the Klamath Falls Urban Area TSP (2012) will be amended to capture County's plans and cost estimates for County roads only, based on projects the County has already identified for County roads within the UGB (and will remove projects the County has completed within this area).
- ▶ An overview of project tasks, including the timing/content of advisory committee meetings, were provided in the project schedule and Project Overview Memo.
- ▶ The roles and responsibilities of team members and PAC members were discussed.
 - Project advisory committee is are responsible for:
 - Reviewing draft memoranda
 - Representing community interests in providing guidance
 - Attending and participating in PAC meetings
 - Attending public workshops is highly recommended
 - The consultant team is responsible for:
 - Facilitating PAC meetings
 - Incorporating comments into TSP
 - Conducting the TSP's technical analysis
 - The project management team reviews documents before they are more widely circulated



KLAMATH COUNTY TRANSPORTATION SYSTEM PLAN

- ▶ The project documents are accessible online at the project website, which will be continuously updated as the project progresses.

3. Advisory Committee Introductions

Committee members were asked to introduce themselves. Most members in attendance described their background, their interests in relation to the project and/or study area, and how they defined success for the TSP. Their top interests are captured in Table 1.

Table 1: PAC Members in Attendance with Project Interests

Name	Interest/Agency Represented	Top Interest(s) in the TSP
John Davis	Local Business Representative (Green Diamond)	Improving rural routes to property (timber lands) and fire emergency routes
Bob Stolle	ODOT Rail (Crossing Safety Engineer)	No additional at-grade rail crossings if possible; manage existing crossings
Chris Cheng	ODOT Active Transportation Planner	
Chrys Dawes	School District	Road safety near schools; Public education in following road safety rules
Dan & Judi Dunn	Rural Residential Neighborhoods (Sprague River)	Reducing excessive speeding, improving rural road conditions, and implementing safety projects
David Hirsch	ODOT Traffic Operations Engineer	Planning for future device compatibility in moving to AV/EV and equitable share of transportation options (all modes)
Erik Nobel	County Planner	Understanding the County's transportation system for advising during development processes and to have US 97 to be 4 lanes
Jarod Johnson	ODOT Area Manager	Improving US 97 for passing lanes, freight mobility, width, safety; balancing needs with funding; prioritized projects
Joe Wall	City of Klamath Falls City Planner	Understanding the rural transportation system and funding; speed/width on US97
John Barsalou	Klamath Falls Airport	Improving US 97; noted that airport is going through a master plan process
John Bellon	County and City Parks and Recreation	Trails/recreational usage; bicycle planning, including landscaping; road safety on US97, OR140 and other roads; entrances to urban areas
John Ketchum	Rural Residential Neighborhoods (Fire Chief in Keno)	US97 safety; Improving and maintaining narrow County roads (highway 66) as tributaries of US97; and preserving transportation funding
Kelsey Mueller	Blue Zones Project (policy manager)	Active transportation facilities and trail utilization
Mark Barrett	ODOT Region 4 Traffic Manager	Safety improvements, operational strategies to improve system efficiency
Mark Willrett	City of Klamath Falls Public Works Representative	Producing a useful plan with applicable projects
Mike Davis	ODOT District 11 Manager	
Mike Stinson	Basin Transit Service Representative	Understanding how Basin Transit can better provide service on rural highways, including shelters and safe locations for



KLAMATH COUNTY TRANSPORTATION SYSTEM PLAN

		stops for all passengers; connect pedestrians/bicyclists to transit
Nikki Jackson	Local Business Representative (AirGuard)	Improving safety and congestion on rural roads; poor weather and transportation issues
Rachel Zakem	COIC Representative	Resolving transit gaps (Redmond to Klamath Falls is a gap)
Ron Woita	Local Business Representative (Sky Lakes)	Improving the safety of roads and understanding challenges that County faces
Sandra Fox	Oregon Institute of Technology	Improving the safety and crossings on 97 and lining up additional funding sources to make sure projects are funded
Scott Edelman	Oregon DLCD	Serving as a resource to the PAC and creating a practical and usable plan
Scott Souders	City of Klamath Falls	Blending County TSP with the City TSP, identifying multimodal opportunities, creating a usable document; funding options
Steve Jacques	ODOT District 11 Manager	Improving highway safety; utilizing and improving existing infrastructure; and success: seeing projects come to fruition
Theresa Conley	ODOT Regional Transit Coordinator	improving coordination among transit providers; fill gaps; strategize to fill funding gap; and safety for all modes

4. Overview of Tech Memo #1

CJ Doxsee (Angelo Planning Group) provided an overview of the draft plans, policy, and funding memo:

- ▶ The memo presents an overview of policy and regulatory framework for transportation planning in Klamath County.
- ▶ Relevant policies and regulations were reviewed at the state and regional/county level.
- ▶ County plans reviewed include:
 - Klamath County Comprehensive Plan
 - Klamath County 2010-2030 Transportation System Plan
 - Klamath Falls Urban Area Transportation System Plan Update
 - Green Springs Oregon 66 Interchange Area Management Plan
 - Airport Master Plans
 - Klamath County Land Development Code
 - Klamath County Department of Public Works Standards Drawings
 - Transportation Budget
 - Klamath County Transit Plans
 - Klamath Falls Urban Trail Master Plan
 - Safe Routes to School Master Plan
- ▶ State plans included in the memo are pertinent to state facilities and provide design standards.
- ▶ State plans reviewed include:
 - Statewide Planning Goals
 - Oregon Transportation Plan



KLAMATH COUNTY TRANSPORTATION SYSTEM PLAN

- Oregon Bicycle and Pedestrian Plan
 - Oregon Public Transportation Plan
 - Oregon State Rail Plan
 - Oregon Aviation Plan
 - Access Management Rule
 - Transportation Planning Rule (OAR 660-012)
 - Statewide Transportation Improvement Program
 - ODOT Highway Design Manual
- ▶ The memo identifies potential projects or needs to be coordinated with or reflected in the TSP.
 - ▶ The memo is intended to guide decisions and to ensure consistency with statewide policies and OARs.
 - ▶ The memo also builds on current transit planning efforts.
 - ▶ The PAC was asked the following questions:
 - Was the project relevance captured correctly?
 - Are there any other projects or relevant policy directions from documents not included?
 - Questions, comments, concerns?

Feedback from John Bell (County and City Parks and Recreation): This memo provides a summary of many plans, including some he was not aware of.

5. Overview of Tech Memo #2

Ashleigh Ludwig (Kittelton) provided an overview of the draft goals, objectives, and evaluation criteria memo:

- ▶ The memo proposes seven project goals:
 - Safety – Provide a transportation system that is safe and secure for all transportation modes and for people of all abilities.
 - Environment – Create a sustainable and resilient transportation system, while minimizing environmental impacts of the transportation system, improvement projects, and maintenance.
 - Economic Development – Provide a transportation system that facilitates a thriving economy through the efficient movement of goods and easy access to economic opportunities.
 - Equity – Maximize the benefits of the transportation system to all users by improving conditions and access for affordable mobility options, including walking, biking, taking transit, and ridesharing, and minimize potential negative impacts of transportation projects to communities or groups.
 - Coordination and Outreach – Maintain communication with neighboring counties, local, state, and federal governments, stakeholders, private sector partners, and community members through effective coordination and outreach.
 - Transportation and Land Use – Provide a transportation network that appropriately connects local land uses and anticipates mobility needs with changes in land uses.
 - Implementation – Implement timely transportation improvements and maintenance projects that are feasible, provide a positive return on investment, and adequately funded.



KLAMATH COUNTY TRANSPORTATION SYSTEM PLAN

- ▶ Evaluation criteria includes:
 - A qualitative process based on the goals for evaluating solutions identified in the TSP.
 - Scores (-1 to +2) that will be used to inform the prioritization process.
- ▶ The PAC was asked the following questions:
 - Do these goals and objectives capture the community values?
 - Is anything missing?
 - Should anything be modified or removed?

6. Overview of the Methodology Memo

Jacki Gulczynski (Kittelson) provided an overview of the methodology memo.

- ▶ The memo outlines the methodology and assumptions that will be used for the existing and future operations analyses.
- ▶ The methodology includes bicycle and pedestrian and safety analyses.

7. General Discussion

The PAC was asked to think about what the important transportation challenges facing Klamath County are. Devin Hearing (ODOT Region 4 Planning) encouraged PAC members to review the project documents online and to provide the project team with their feedback.

Feedback from Mike Davis (ODOT District 11 Manager): It is beneficial to the project to hear perceptions and concerns and encouraged all participants to provide their written input on the project documents. He also spoke to ODOT and the County's top priority in managing aging infrastructure with declining resources.

Transportation Safety Action Plan (TSAP): The County is also developing a TSAP in parallel to this project. The safety findings and recommendations from the TSAP will be carried forward in the TSP.

8. Next Steps

Ashleigh Ludwig (Kittelson) talked through the project's next steps:

- ▶ Comments on tech memos 1 and 2 are requested by Thursday, April 30
- ▶ The next PAC meeting will be held on June 11 from 3pm to 5pm.
 - A virtual option will be provided. The project team will evaluate whether an in-person meeting is possible as the date gets closer.
 - The meeting's primary topic will be Tech Memo 3: Existing and Future Conditions and Needs.
- ▶ The first Public Open House will NOT be held in June as discussed at the meeting. After the PAC meeting, the project team decided to revise the project schedule. The public open house will occur in August.
 - A virtual open house will be provided online when the first public meeting occurs in August.
 - PAC members will be asked to promote the open house.